

# Final Budget

Laramie County Weed and Pest District	
Budget Hearing Information	
801 Muddy Creek Drive	Location: 13887 Bullseye Blvd. Cheyenne WY
Pine Bluffs Wyoming 82082	Date: 7/8/2021
307-245-3213	Time: 6:15pm
Laramie County	Budget Prepared by: Bret Nelson

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

2021-2022 budget as prepared by Laramie County Weed and Pest District.. The Laramie County Weed and Pest board on July 8th 2021 approved the budget under W.S. 11-5-111 is requesting 80% of the full mill.

**S-B RESERVE DESCRIPTION**

A non-committed emergency reserve and depreciation reserve.

**S-C**

Names of Board Members	Date of End of Term
Bert Macy	12/31/24
Guy Landers	12/31/23
Dennis Hanson	12/31/24
Bill Bonham	12/31/23
Darrel Repshire	12/31/24
Ryan Farthing	12/31/23
Tom Muhlbach	12/31/23

Does the district have regular office hours exceeding 20 hours per week?  Yes

**If Yes, enter**

Address of office: 801 Muddy Creek Drive

City, State, Zip: Pine Bluffs Wyoming 82082

Phone Number: 307-245-3213

Hours Open: 8:00 AM to 5:00PM

Where are the minutes of your board meeting available for public review?  
 801 Muddy Creek Drive Pine Bluffs Wyoming 82082

How and where are the notices of meeting posted for the public?  
 Published in local news papers

Where are the public meetings held?  
 Cheyenne or Pine Bluffs

## FINAL BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$1,759,432	\$1,735,193	\$2,530,289	\$2,530,289
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$600	\$600	\$600
S-4	Total General Fund and Forecasted Revenues Available	\$10,512,168	\$11,314,020	\$11,361,950	\$11,361,950
S-5	Amount requested from County Commissioners	\$1,922,781	\$1,970,814	\$1,930,631	\$1,930,631
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-7	Operating Revenues	\$350,264	\$343,612	\$401,000	\$401,000
S-8	Tax levy (From the County Treasurer)	\$1,922,781	\$1,970,814	\$1,930,631	\$1,930,631
S-9	Government Support	\$58,668	\$0	\$58,667	\$58,667
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$43,740	\$70,136	\$67,000	\$67,000
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$2,375,453	\$2,384,562	\$2,457,298	\$2,457,298
------	---------------	-------------	-------------	-------------	-------------

FY 7/1/21-6/30/22

Laramie County Weed and Pest District

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-15	Capital Outlay	\$6,899	\$44,718	\$200,000	\$200,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$119,415	\$154,105	\$210,532	\$210,532
S-18	Operations	\$1,398,368	\$1,276,378	\$1,831,757	\$1,831,757
S-19	Indirect Costs	\$234,750	\$259,992	\$288,000	\$288,000
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$1,759,432	\$1,735,193	\$2,530,289	\$2,530,289

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$8,136,715	\$8,929,458	\$8,904,652	\$8,904,652

**Summary of Reserve Funds**

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$301,239	\$301,239	\$301,839	\$301,839
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$301,239	\$301,239	\$301,839	\$301,839
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$600	\$600	\$600
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$600	\$600	\$600
S-31	Subtotal	\$301,239	\$301,839	\$302,439	\$302,439
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$301,239	\$301,839	\$302,439	\$302,439

*End of Summary*

Date adopted by Special District 7/8/2021

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 801 Muddy Creek Drive  
Pine Bluffs Wyoming 82082

PREPARED BY: Bret Nelson

DISTRICT PHONE: 307-245-3213

# Final Budget

Laramie County Weed and Pest District

FYE 6/30/2022

**NAME OF DISTRICT/BOARD** \_\_\_\_\_

## PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 <b>Tax Levy (From the County Treasurer)</b>	<b>4001</b>	\$1,922,781	\$1,970,814	\$1,930,631	\$1,930,631
R-1.2 Other County Support (see note on the right)	<b>4005</b>				

## FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	<b>4211</b>	\$58,668	\$0	\$58,667	\$58,667
R-2.2 Additional County Aid (non-treasurer)	<b>4237</b>	\$0	\$0	\$0	
R-2.3 City (or Town) Aid	<b>4237</b>	\$0	\$0	\$0	
R-2.4 Other (Specify)	<b>4237</b>				
R-2.5 <b>Total Government Support</b>		\$58,668	\$0	\$58,667	\$58,667
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	<b>4300</b>				
R-3.2 Sales of Goods or Services	<b>4300</b>	\$350,227	\$343,044	\$400,000	\$400,000
R-3.3 Other Assessments	<b>4503</b>	\$37	\$568	\$1,000	\$1,000
R-3.4 <b>Total Operating Revenues</b>		\$350,264	\$343,612	\$401,000	\$401,000
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	<b>4201</b>				
R-4.2 Federal Grants thru State Agencies	<b>4201</b>				
R-4.3 Grants from State Agencies	<b>4211</b>				
R-4.4 <b>Total Grants</b>		\$0	\$0	\$0	\$0
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	<b>4501</b>	\$43,740	\$26,347	\$45,000	\$45,000
R-5.2 Other: Specify <u>Assets Sold</u>	<b>4500</b>	\$0	\$43,789	\$22,000	\$22,000
R-5.3 Other: Additional					
R-5.4 <b>Total Miscellaneous</b>		\$43,740	\$70,136	\$67,000	\$67,000
R-5.5 <b>Total Forecasted Revenue</b>		\$452,672	\$413,748	\$526,667	\$526,667
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	<b>4004</b>				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	<b>4500</b>				
R-6.4 _____	<b>4500</b>				
R-6.5 _____					
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$0	\$0	\$0	\$0

# Final Budget

Laramie County Weed and Pest District

FYE 6/30/2022

**NAME OF DISTRICT/BOARD**

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property	\$0	\$0	\$125,000	\$125,000
E-1.2	Vehicles	\$6,899	\$38,442	\$75,000	\$75,000
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Archer Complex	\$0	\$6,276		
E-1.6					
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	\$6,899	\$44,718	\$200,000	\$200,000

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	Salaries	\$94,714	\$95,251	\$128,000	\$128,000
E-2.6					
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel	\$3,060	\$3,111	\$5,000	\$5,000
E-3.2	Mileage	\$4,406	\$3,092	\$5,000	\$5,000
E-3.3	Other (Specify)				
E-3.4					
E-3.5					
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	\$0	\$0	\$1,000	\$1,000
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	Contractual Services	\$320	\$29,585	\$30,000	\$30,000
E-4.5	Professional Fees	\$503	\$0	\$2,000	\$2,000
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$8,808	\$13,597	\$15,000	\$15,000
E-5.2	Office equipment, rent & repair	\$1,068	\$58	\$8,000	\$8,000
E-5.3	Education	\$0	\$2,087	\$5,000	\$5,000
E-5.4	Registrations	\$900	\$1,021	\$3,000	\$3,000
E-5.5	Other (Specify)				
E-5.6	Advertising	\$2,649	\$3,210	\$4,500	\$4,500
E-5.7	Dues & Subscription	\$2,939	\$2,658	\$3,000	\$3,000
E-5.8	see additional details	\$48	\$435	\$1,032	\$1,032
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	\$119,415	\$154,105	\$210,532	\$210,532

# Final Budget

Laramie County Weed and Pest District

FYE 6/30/2022

## OPERATIONS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	7202 \$127,245	\$125,732	\$150,000	\$150,000
E-7.2	Service Contracts	7203 \$0	\$0	\$0	
E-7.3	Other (Specify)				
E-7.4	_____	7204			
E-7.5	_____	7204			
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	7211 \$342	\$538	\$1,000	\$1,000
E-8.2	Other (Specify)				
E-8.3	Travel Expense _____	7212 \$2,836	\$1,329	\$4,000	\$4,000
E-8.4	_____	7212			
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Supplies	7220 \$4,276	\$7,546	\$10,000	\$10,000
E-9.2	Gas/Fuel/Oil	7220 \$10,822	\$8,166	\$17,000	\$17,000
E-9.3	Utilities & Telephone	7220 \$29,332	\$26,683	\$35,000	\$35,000
E-9.4	Chemicals	7220 \$461,526	\$388,443	\$600,000	\$600,000
E-9.5	_____				
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Cost Share Program	7230 \$140,461	\$86,758	\$300,000	\$300,000
E-10.2	Bi-Control Research	7230 \$0	\$0	\$10,000	\$10,000
E-10.3	_____	7230			
E-10.4	_____	7230			
E-10.5	_____				
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	State Hwy Spraying	7400 \$20,580	\$21,429	\$31,280	\$31,280
E-11.2	_____	7400			
E-11.3	City of Cheyenne _____	7400 \$559,629	\$586,406	\$619,477	\$619,477
E-11.4	_____	7400			
E-11.5	_____				
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Repairs-Vehicles/Equipment	7450 \$13,464	\$8,574	\$20,000	\$20,000
E-12.2	Repairs-Building	7450 \$10,695	\$7,585	\$15,000	\$15,000
E-12.3	Rent/Lease	7450 \$480	\$1,518	\$2,000	\$2,000
E-12.4	Sales Tax	7450 \$16,680	\$5,671	\$17,000	\$17,000
E-12.5	_____				
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	\$1,398,368	\$1,276,378	\$1,831,757	\$1,831,757

# Final Budget

Laramie County Weed and Pest District

FYE 6/30/2022

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-14</b>	<b>Insurance</b>				
E-14.1	Liability	7502	\$2,720	\$2,187	\$2,500
E-14.2	Buildings and vehicles	7503	\$9,167	\$22,434	\$25,000
E-14.3	Equipment	7504			
E-14.4	Other (Specify)				
E-14.5	Licenses/Bonds	7505	\$3,145	\$569	\$3,500
E-14.6		7505			
E-14.7					
<b>E-15</b>	<b>Indirect payroll costs:</b>				
E-15.1	FICA (Social Security) taxes	7511	\$72,676	\$77,451	\$80,000
E-15.2	Workers Compensation	7512	\$5,197	\$3,691	\$7,000
E-15.3	Unemployment Taxes	7513			
E-15.4	Retirement	7514	\$52,659	\$53,008	\$60,000
E-15.5	Health Insurance	7515	\$89,186	\$100,652	\$110,000
E-15.6	Other (Specify)				
E-15.7		7516			
E-15.8		7516			
E-15.9					
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		\$234,750	\$259,992	\$288,000

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>D-1</b>	<b>Debt Service</b>				
D-1.1	Principal	6401			
D-1.2	Interest	6410			
D-1.3	Fees	6420			
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		\$0	\$0	\$0

# Final Budget

Laramie County Weed and Pest District  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2022

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-1	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking	\$5,434,651	\$6,208,295	\$6,183,489	\$6,183,489
C-1.2	Savings and Investments	\$703,657	\$704,009	\$704,009	\$704,009
C-1.3	General Fund CD Balance	\$1,998,407	\$2,017,154	\$2,017,154	\$2,017,154
C-1.4	All Other Funds	\$0	\$0	\$0	\$0
C-1.5	Reserves (From Below)	\$301,239	\$301,239	\$302,439	\$302,439
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$8,437,954</b>	<b>\$9,230,697</b>	<b>\$9,207,091</b>	<b>\$9,207,091</b>

C-2	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE	\$0	\$0	\$0	\$0
C-2.2	b. Reserves	\$301,239	\$301,839	\$302,439	\$302,439
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$301,239</b>	<b>\$301,839</b>	<b>\$302,439</b>	<b>\$302,439</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$8,136,715</b>	<b>\$8,928,858</b>	<b>\$8,904,652</b>	<b>\$8,904,652</b>

	DOA Chart of Accounts
<b>SINKING &amp; DEBT SERVICE FUNDS</b>	<b>1070</b>

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	\$0
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

<b>RESERVES</b>	<b>1090</b>
-----------------	-------------

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$301,239	\$301,239	\$301,839	\$301,839
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve	\$600	\$600	\$600	\$600
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$301,239</b>	<b>\$301,839</b>	<b>\$302,439</b>	<b>\$302,439</b>
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained	\$301,239	\$301,839	\$302,439	\$302,439

<b>BOND FUNDS</b>	<b>1060</b>
-------------------	-------------

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	\$0
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>