

# Final Budget

Laramie County Fire District #2	
Budget Hearing Information	
5800 N. College Dr.	Location: 5800 N. College Dr.
Cheyenne, WY 82009	Date: 6/14/2021
307-632-5400	Time: 7:00pm
Laramie County	Budget Prepared by: Jordyn Little

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

Please view the budget for fiscal year 2021-2022 which reflects the daily operations of Laramie County Fire District #2 as well as special projects and programs. Laramie County Fire District #2 continues to grow in call volume and personnel while improving its operations and training divisions. This new fiscal year includes the remaining payments of a new medium duty rescue as well as a new reserve engine. The total budget is expected to be smaller this year in relation to the lower income expected as an outcome from COVID19.

**S-B RESERVE DESCRIPTION**

Laramie County District #2 will hold \$XXXXXXX in reserve to pay the remaining debt on the Station #2 loan through First Interstate Bank. Reserves are also being held for future grants that require 50/50 funding.

**S-C**

Names of Board Members	Date of End of Term
Steve Price	11/1/22
Kevin Brookshire	
Angela Moffett	11/1/22
Brenda Hammock	11/1/22
Clifford Smith	

Does the district have regular office hours exceeding 20 hours per week?	<input checked="" type="checkbox"/> Yes
<b>If Yes, enter</b>	
Address of office:	5800 N. College Dr
City, State, Zip:	Cheyenne, WY 82009
Phone Number:	307-632-5400
Hours Open:	8:00am - 5:00pm

Where are the minutes of your board meeting available for public review?  
 Minutes are available on [www.lcf2.net](http://www.lcf2.net)

How and where are the notices of meeting posted for the public?  
 Notices are posted on LCFD#2 website, Facebook page, and in-person at Station #1.

Where are the public meetings held?  
 5800 N. College Dr., Cheyenne WY 82009

## FINAL BUDGET SUMMARY

OVERVIEW		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$2,901,633	\$3,124,620	\$1,666,250	\$1,666,250
S-2	Total Principal to Pay on Debt	\$364,085	\$370,000	\$375,000	\$375,000
S-3	Total Change to Restricted Funds	\$0	\$225,000	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$4,701,381	\$4,662,823	\$3,390,898	\$3,390,898
S-5	Amount requested from County Commissioners	\$1,809,952	\$1,329,043	\$1,463,610	\$1,463,610
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-7	Operating Revenues	\$20,000	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$1,809,952	\$1,329,043	\$1,463,610	\$1,463,610
S-9	Government Support	\$0	\$14,000	\$0	\$0
S-10	Grants	\$481,535	\$248,069	\$100,000	\$100,000
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$772,998	\$659,270	\$477,640	\$477,640
S-13	Other Forecasted Revenue	\$110,269	\$905,814	\$0	\$0
S-14	Total Revenue	\$3,194,755	\$3,156,196	\$2,041,250	\$2,041,250

FY 7/1/21-6/30/22 Laramie County Fire District #2

EXPENDITURE SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-15	Capital Outlay	\$5,955	\$0	\$3,200	\$3,200
S-16	Interest and Fees On Debt	\$29,268	\$25,000	\$25,000	\$25,000
S-17	Administration	\$116,174	\$64,484	\$99,600	\$99,600
S-18	Operations	\$2,523,692	\$2,780,349	\$1,304,200	\$1,304,200
S-19	Indirect Costs	\$226,544	\$254,788	\$234,250	\$234,250
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$2,901,633	\$3,124,620	\$1,666,250	\$1,666,250

DEBT SUMMARY		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-21	Principal Paid on Debt	\$364,085	\$370,000	\$375,000	\$375,000

CASH AND INVESTMENTS		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$1,506,627	\$1,506,627	\$1,349,648	\$1,349,648

**Summary of Reserve Funds**

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$388,414	\$388,414	\$441,097	\$441,097
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$388,414	\$388,414	\$441,097	\$441,097
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$225,000	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$225,000	\$0	\$0
S-31	Subtotal	\$388,414	\$613,414	\$441,097	\$441,097
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$388,414	\$613,414	\$441,097	\$441,097

*End of Summary*

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

DISTRICT ADDRESS: 5800 N. College Dr.  
Cheyenne, WY 82009

PREPARED BY: Jordyn Little

DISTRICT PHONE: 307-632-5400

# Final Budget

Laramie County Fire District #2

FYE 6/30/2022

NAME OF DISTRICT/BOARD

## PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 <b>Tax Levy (From the County Treasurer)</b>	<b>4001</b>	\$1,809,952	1,329,042.85	\$1,463,610	\$1,463,610
R-1.2 Other County Support (see note on the right)	<b>4005</b>				

## FORECASTED REVENUE

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	<b>4211</b>				
R-2.2 Additional County Aid (non-treasurer)	<b>4237</b>				
R-2.3 City (or Town) Aid	<b>4237</b>				
R-2.4 Other (Specify)	<b>4237</b>		\$14,000		
R-2.5 <b>Total Government Support</b>		\$0	\$14,000	\$0	\$0
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	<b>4300</b>				
R-3.2 Sales of Goods or Services	<b>4300</b>	\$20,000			
R-3.3 Other Assessments	<b>4503</b>				
R-3.4 <b>Total Operating Revenues</b>		\$20,000	\$0	\$0	\$0
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	<b>4201</b>	\$329,102	\$122,970	\$95,000	\$95,000
R-4.2 Federal Grants thru State Agencies	<b>4201</b>				
R-4.3 Grants from State Agencies	<b>4211</b>	\$152,433	\$125,099	\$5,000	\$5,000
R-4.4 <b>Total Grants</b>		\$481,535	\$248,069	\$100,000	\$100,000
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	<b>4501</b>	\$1,775	\$692	\$420	\$420
R-5.2 Other: Specify <u>Reserve</u>	<b>4500</b>			\$342,120	\$342,120
R-5.3 Other: See Additional		\$771,223	\$658,577	\$135,100	\$135,100
R-5.4 <b>Total Miscellaneous</b>		\$772,998	\$659,270	\$477,640	\$477,640
R-5.5 <b>Total Forecasted Revenue</b>		\$1,274,533	\$921,339	\$577,640	\$577,640
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	<b>4004</b>				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 <u>Wildland Income</u>	<b>4500</b>	\$106,233	\$905,814	\$0	
R-6.4 <u>HTLC</u>	<b>4500</b>	\$4,036	\$0	\$0	
R-6.5					
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$110,269	\$905,814	\$0	\$0

# Final Budget

Laramie County Fire District #2

FYE 6/30/2022

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-1 Capital Outlay</b>					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 Station #2 Lease	6200	\$5,955		\$3,200	\$3,200
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 <b>TOTAL CAPITAL OUTLAY</b>		\$5,955	\$0	\$3,200	\$3,200

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-2 Personnel Services</b>					
E-2.1 Administrator	7002	\$53,433	\$45,833	\$52,500	\$52,500
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
<b>E-3 Board Expenses</b>					
E-3.1 Travel	7011	\$6,937		\$4,000	\$4,000
E-3.2 Mileage	7012			\$0	
E-3.3 Other (Specify)					
E-3.4 Board Supplies	7013	\$1,291		\$1,000	\$1,000
E-3.5 _____	7013				
E-3.6 _____					
<b>E-4 Contractual Services</b>					
E-4.1 Legal	7021	\$117		\$3,000	\$3,000
E-4.2 Accounting/Auditing	7022	\$8,750		\$9,000	\$9,000
E-4.3 Other (Specify)					
E-4.4 Background check	7023	\$1,272		\$1,000	\$1,000
E-4.5 Bank Fees	7023	\$101		\$100	\$100
E-4.6 _____					
<b>E-5 Other Administrative Expenses</b>					
E-5.1 Office Supplies	7031	\$1,986		\$500	\$500
E-5.2 Office equipment, rent & repair	7032	\$7,192		\$4,000	\$4,000
E-5.3 Education	7033	\$10,533	\$358	\$12,000	\$12,000
E-5.4 Registrations	7034	\$3,337		\$3,000	\$3,000
E-5.5 Other (Specify)					
E-5.6 Postage	7035	\$311	\$399	\$1,500	\$1,500
E-5.7 Computer/IT	7035	\$20,914	\$17,894	\$8,000	\$8,000
E-5.8 _____					
<b>E-6 TOTAL ADMINISTRATION</b>		\$116,174	\$64,484	\$99,600	\$99,600

# Final Budget

Laramie County Fire District #2

FYE 6/30/2022

## OPERATIONS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	7202 \$525,109	\$527,630	\$470,900	\$470,900
E-7.2	Service Contracts	7203			
E-7.3	Other (Specify)				
E-7.4	Volunteer Stipend	7204 \$100,000	\$100,000	\$100,000	\$100,000
E-7.5	SAFER grant for missed work	7204 \$2,580		\$8,000	\$8,000
E-7.6					
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	7211 \$0	\$0	\$0	
E-8.2	Other (Specify)				
E-8.3	Fuel	7212 \$40,443	\$32,786	\$35,000	\$35,000
E-8.4		7212			
E-8.5					
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Supplies	7220 \$136,400	\$140,826	\$109,600	\$109,600
E-9.2	New Equipment	7220 \$336,465	\$75,370	\$29,500	\$29,500
E-9.3	Equip/Apparatus Maintenance	7220 \$137,760	\$133,390	\$107,250	\$107,250
E-9.4	Building Maintenance	7220 \$100,041	\$35,372	\$20,500	\$20,500
E-9.5					
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Recruitment & Retention	7230 \$24,359	\$15,102	\$17,000	\$17,000
E-10.2	Training	7230 \$84,038	\$70,329	\$66,500	\$66,500
E-10.3	Residency	7230 \$25,934	\$18,101	\$60,000	\$60,000
E-10.4		7230			
E-10.5					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	Utilities	7400 \$63,279	\$63,681	\$71,700	\$71,700
E-11.2	New Vehicles	7400 \$785,139	\$242,389	\$208,250	\$208,250
E-11.3	Rural Water	7400 \$0	\$105,740	\$0	
E-11.4		7400			
E-11.5					
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Capital Improvements	7450 \$27,671	\$542,717	\$0	
E-12.2	Wildland	7450 \$134,475	\$676,916	\$0	
E-12.3		7450			
E-12.4		7450			
E-12.5					
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	\$2,523,692	\$2,780,349	\$1,304,200	\$1,304,200

# Final Budget

Laramie County Fire District #2

FYE 6/30/2022

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>E-14</b>	<b>Insurance</b>				
E-14.1	Liability			\$8,000	\$8,000
E-14.2	Buildings and vehicles	\$50,579	\$606	\$32,000	\$32,000
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	_____				
E-14.6	_____				
E-14.7	_____				
<b>E-15</b>	<b>Indirect payroll costs:</b>				
E-15.1	FICA (Social Security) taxes	\$16,437	\$33,266	\$18,000	\$18,000
E-15.2	Workers Compensation	\$35,966	\$66,954	\$45,000	\$45,000
E-15.3	Unemployment Taxes	\$496	\$3,267	\$500	\$500
E-15.4	Retirement	\$58,749	\$74,123	\$61,750	\$61,750
E-15.5	Health Insurance	\$55,814	\$63,036	\$59,000	\$59,000
E-15.6	Other (Specify)				
E-15.7	Medicare	\$8,504	\$13,536	\$10,000	\$10,000
E-15.8	_____				
E-15.9	_____				
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>	<b>\$226,544</b>	<b>\$254,788</b>	<b>\$234,250</b>	<b>\$234,250</b>

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>D-1</b>	<b>Debt Service</b>				
D-1.1	Principal	\$364,085	\$370,000	\$375,000	\$375,000
D-1.2	Interest	\$29,268	\$25,000	\$25,000	\$25,000
D-1.3	Fees				
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>	<b>\$393,353</b>	<b>\$395,000</b>	<b>\$400,000</b>	<b>\$400,000</b>

# Final Budget

Laramie County Fire District #2

FYE 6/30/2022

NAME OF DISTRICT/BOARD

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking	1010 \$784,896	\$784,896	\$663,488	\$663,488
C-1.2	Savings and Investments	1040 \$721,731	\$721,731	\$261,033	\$261,033
C-1.3	General Fund CD Balance	1050	\$0	\$200,000	\$200,000
C-1.4	All Other Funds	1020		\$225,128	\$225,128
C-1.5	Reserves (From Below)		\$388,414	\$441,097	\$441,097
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>		\$1,895,040	\$1,790,745	\$1,790,745
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE	2010			
C-2.2	b. Reserves		\$613,414	\$441,097	\$441,097
C-2.3	<b>Total Deductions (a+b)</b>		\$388,414	\$441,097	\$441,097
C-2.4	<b>Estimated Non-Restricted Funds Available</b>		\$1,281,627	\$1,349,648	\$1,349,648

		DOA Chart of Accounts
<b>SINKING &amp; DEBT SERVICE FUNDS</b>		1070

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>C-3</b>					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

		DOA Chart of Accounts
<b>RESERVES</b>		1090

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>C-4</b>					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$388,414	\$388,414	\$441,097	\$441,097
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve		\$225,000		
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	<b>SUB-TOTAL</b>	\$388,414	\$613,414	\$441,097	\$441,097
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$388,414	\$613,414	\$441,097	\$441,097

		DOA Chart of Accounts
<b>BOND FUNDS</b>		1060

		2019-2020 Actual	2020-2021 Estimated	2021-2022 Proposed	Final Approval
<b>C-5</b>					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	\$0	\$0	\$0	\$0