

# Final Budget

LARAMIE COUNTY FIRE DISTRICT #3	
Budget Hearing Information	
PO BOX 131	Location: ALBIN FIRE HALL STATION 1
ALBIN, WY 82050	Date: 7/8/2019
307-245-3207	Time: 5:00 PM
Laramie County	Budget Prepared by: WYNEMA ENGSTROM

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

The budget for LCFD #3 requires the maximum three mill tax levy and motor vehicle fees. The district's budget reflects an overall decrease in expenditures of \$7,208 over prior years actual expenditures. The reserve accounts for the 2019-2020 year have a budgeted increase of \$6,723 into cash reserve account. The budget for Administrative costs increased by \$1,911, Operations increased by \$8,0232, and Indirect Costs budget increased by \$100 all over the prior fiscal year actual amounts.

**S-B RESERVE DESCRIPTION**

Year end 6/30/2020 cash reserve will have a balance of \$29318 and year end depreciation reserve will be \$126,259.

**S-C**

Names of Board Members	Date of End of Term
DEAN ANDERSON	12/31/20
LEE WILLERT	12/31/22
MIKE PETERSON	12/31/20
ROWDY PETSCH	12/31/20
CARRIE DESELMs	12/31/22

Does the district have regular office hours exceeding 20 hours per week?	No

**If no above:** Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?

	Yes
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Where are the minutes of your board meeting available for public review?  
 ALBIN FIRE HALL STATION 1 @ 110 CHEYENNE AVE, ALBIN, WY 82050

How and where are the notices of meeting posted for the public?  
 HUNG IN THE ALBIN FIRE HALL STATION 1 AND IN THE PINE BLUFFS POST

Where are the public meetings held?  
 ALBIN FIRE HALL STATION 1 @ 110 CHEYENNE AVE, ALBIN, WY 82050

## FINAL BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$80,380	\$57,847	\$68,225	\$50,650
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	-\$17,231	\$34,500	\$6,723
S-4	Total General Fund and Forecasted Revenues Available	\$326,233	\$335,907	\$263,773	\$261,073
S-5	Amount requested from County Commissioners	\$59,943	\$75,676	\$65,540	\$65,540
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$52,804	\$65,719	\$57,491	\$57,491
S-9	Government Support	\$9,003	\$750	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$7,139	\$9,957	\$8,049	\$8,049
S-12	Miscellaneous	\$9,401	\$11,595	\$4,400	\$1,700
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14 Total Revenue \$78,347 \$88,021 \$69,940 \$67,240

FY 7/1/19-6/30/20

LARAMIE COUNTY FIRE DISTRICT #3

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$6,859	\$2,939	\$18,025	\$4,850
S-18	Operations	\$57,915	\$23,677	\$34,950	\$31,700
S-19	Indirect Costs	\$15,606	\$14,000	\$15,250	\$14,100
S-20R	Expenditures paid by Reserves	\$0	\$17,231	\$0	\$0
S-20	Total Expenditures	\$80,380	\$57,847	\$68,225	\$50,650

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$247,886	\$247,886	\$193,833	\$193,833

**Summary of Reserve Funds**

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$166,085	\$166,085	\$148,854	\$148,854
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$166,085	\$166,085	\$148,854	\$148,854
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$34,500	\$6,723
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$34,500	\$6,723
S-31	Subtotal	\$166,085	\$166,085	\$183,354	\$155,577
S-32	Less Total to be spent	\$0	\$17,231	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$166,085	\$148,854	\$183,354	\$155,577

*End of Summary*

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

DISTRICT ADDRESS: PO BOX 131  
ALBIN, WY 82050

PREPARED BY: WYNEMA ENGSTROM

DISTRICT PHONE: 307-245-3207

# Final Budget

LARAMIE COUNTY FIRE DISTRICT #3

FYE 6/30/2020

NAME OF DISTRICT/BOARD

## PROPERTY TAXES AND ASSESSMENTS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$52,804	\$65,719	\$57,491	\$57,491
R-1.2	Other County Support	\$7,139	\$9,957	\$8,049	\$8,049

## FORECASTED REVENUE

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)	\$9,003	\$750	\$0	
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	<b>Total Government Support</b>	\$9,003	\$750	\$0	\$0
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$0	\$0	\$0	\$0
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	\$0	\$0	\$0	\$0
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$773	\$892	\$600	\$900
R-5.2	Other: Specify <u>INSURANCE PROCEEDS</u>	\$0	\$7,984	\$0	
R-5.3	Other: See Additional	\$8,628	\$2,719	\$3,800	\$800
R-5.4	<b>Total Miscellaneous</b>	\$9,401	\$11,595	\$4,400	\$1,700
R-5.5	<b>Total Forecasted Revenue</b>	\$18,404	\$12,345	\$4,400	\$1,700
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Final Budget

LARAMIE COUNTY FIRE DISTRICT #3

FYE 6/30/2020

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-1	<b>Capital Outlay</b>				
E-1.1	Real Property		\$0		
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-2	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
E-3	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
E-4	<b>Contractual Services</b>				
E-4.1	Legal	\$253	\$0	\$300	\$300
E-4.2	Accounting/Auditing	\$4,142	\$1,858	\$3,000	\$3,000
E-4.3	Other (Specify)				
E-4.4	<u>ELECTION JUDGES</u>	\$0	\$75	\$0	\$75
E-4.5	<u>FIREFIGHTING</u>	\$1,112	\$0	\$13,500	
E-4.6	see additional details	\$736	\$600	\$600	\$600
E-5	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$587	\$67	\$500	\$500
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>ADVERTISING</u>	\$29	\$29	\$75	\$75
E-5.7	<u>OTHER</u>	\$0	\$310	\$50	\$300
E-5.8					
E-6	<b>TOTAL ADMINISTRATION</b>	\$6,859	\$2,939	\$18,025	\$4,850

# Final Budget

LARAMIE COUNTY FIRE DISTRICT #3

FYE 6/30/2020

## OPERATIONS BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	\$553	\$224	\$500	\$500
E-8.2	Other (Specify)				
E-8.3	LODGING	\$211	\$102	\$500	\$500
E-8.4	_____				
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	REPAIRS/MAINTENANC	\$9,927	\$1,913	\$2,500	\$2,500
E-9.2	SUPPLIES	\$582	\$4,736	\$5,000	\$5,000
E-9.3	GAS/OIL	\$960	\$722	\$850	\$850
E-9.4	FIRE HOSE, FLARES	\$2,315	\$1,643	\$1,800	\$1,800
E-9.5	see additional details	\$309	\$368	\$500	\$600
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	FIRE TRUCK MAINTENA	\$7,536	\$0	\$2,500	\$2,500
E-10.2	OTHER	\$0	\$0	\$100	\$100
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	DISPATCHER	\$1,582	\$1,713	\$500	\$1,750
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	BUILDING UTILITIES	\$7,159	\$8,242	\$8,000	\$8,400
E-12.2	BUILDING REPAIRS	\$19,749	\$2,510	\$8,000	\$3,000
E-12.3	TRAINING	\$5,152	\$90	\$2,500	\$2,500
E-12.4	REGISTRATIONS	\$0	\$75	\$200	\$200
E-12.5	see additional details	\$1,880	\$1,339	\$1,500	\$1,500
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$57,915</b>	<b>\$23,677</b>	<b>\$34,950</b>	<b>\$31,700</b>



# Final Budget

LARAMIE COUNTY FIRE DISTRICT #3  
 NAME OF DISTRICT/BOARD

FYE 6/30/2020

## GENERAL FUNDS

	2017-2018 Actual	2018-2019 Estimated	Beginning	
			2019-2020 Proposed	Final Approval
<b>C-1 Balances at Beginning of Fiscal Year</b>				
C-1.1 General Fund Checking Account Balance	\$216,754	\$216,754	\$164,171	\$164,171
C-1.2 Savings and Investments Account Balance	\$1,802	\$1,802	\$1,330	\$1,330
C-1.3 General Fund CD Balance	\$28,000	\$28,000	\$28,332	\$28,332
C-1.4 All Other Funds	\$1,330	\$1,330		
C-1.5 Reserves (From Below)	\$166,085	\$166,085	\$183,354	\$155,577
C-1.6 <b>Total Estimated Cash and Investments on Hand</b>	<b>\$413,971</b>	<b>\$413,971</b>	<b>\$377,187</b>	<b>\$349,410</b>
<b>C-2 General Fund Reductions:</b>				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$166,085	\$148,854	\$183,354	\$155,577
C-2.3 <b>Total Deductions (a+b)</b>	<b>\$166,085</b>	<b>\$148,854</b>	<b>\$183,354</b>	<b>\$155,577</b>
C-2.4 <b>Estimated Non-Restricted Funds Available</b>	<b>\$247,886</b>	<b>\$265,117</b>	<b>\$193,833</b>	<b>\$193,833</b>

## SINKING & DEBT SERVICE FUNDS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
<b>C-3</b>				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes: _____				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes: _____				
C-3.5 <b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: _____				
C-3.11 <b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12 Balance to be retained	\$0	\$0	\$0	\$0

## RESERVES

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
<b>C-4</b>				
C-4.1 Beginning Balance in Reserve Account (end of previous year)	\$166,085	\$166,085	\$148,854	\$148,854
C-4.2 Date of Reserve Approval in Minutes: _____				
C-4.3 Amount to be added to the reserve			\$34,500	\$6,723
C-4.4 Date of Reserve Approval in Minutes: _____				
C-4.5 <b>SUB-TOTAL</b>	<b>\$166,085</b>	<b>\$166,085</b>	<b>\$183,354</b>	<b>\$155,577</b>
C-4.6 Identify the amount and project to be spent				
C-4.7 a. FIRE HALL PROJECT		\$17,231		
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: _____				
C-4.11 <b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$17,231</b>	<b>\$0</b>	<b>\$0</b>
C-4.12 Balance to be retained	\$166,085	\$148,854	\$183,354	\$155,577

## BOND FUNDS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
<b>C-5</b>				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes: _____				
C-5.5 <b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes: _____				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 <b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$17,231</b>	<b>\$0</b>	<b>\$0</b>

