

## Proposed Budget

Laramie County Fire District #4 Board of Directors	
Budget Hearing Information	
P. O. Box "S"	<b>Location:</b> 4832 Main, Carpenter WY 82054
Carpenter WY 82054	<b>Date:</b> 7/17/2018
307-649-2400	<b>Time:</b> 6:30PM
Laramie County	<b>Budget Prepared by:</b> Scott Maddison

S-A	<b>BUDGET MESSAGE</b>	W.S. 16-4-104(d)
<p>Proposed budget is for the annual operation and maintenance of the Fire district for FY2019. New station (station 2) was competed in 2017 and we will continue working on enhancements for station 2. We will be starting the refurbishment of one apparatus. We will continue to upgrade communication equipment and PPE. We are anticipating increased utility cost with the addition of station 2.</p>		

S-B	<b>RESERVE DESCRIPTION</b>
Reserve has remained unchanged	

S-C		
Names of Board Members	Date of End of Term	
Byron Mathews	2021	Does the district have regular office hours exceeding 20 hours per week? <input type="checkbox"/> No
Jim McDonald	2020	
Christie Gimus	2019	
		If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? <input type="checkbox"/> Yes

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

## PROPOSED BUDGET SUMMARY

OVERVIEW		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-1	<b>Total Budgeted Expenditures</b>	\$290,258	\$184,934	\$230,594	
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$0	
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$422,927	\$325,284	\$308,381	
S-5	<i>Amount requested from County Commissioners</i>	\$154,227	\$185,184	\$230,594	
S-6	<b>Additional Funding Needed :</b>			\$0	

REVENUE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-7	<b>Operating Revenues</b>	\$2,600	\$0	\$0	
S-8	<b>Tax levy (From the County Treasurer)</b>	\$154,227	\$185,184	\$230,594	
S-9	<b>Government Support</b>	\$0	\$0	\$0	
S-10	<b>Grants</b>	\$126,000	\$0	\$0	
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	
S-12	<b>Miscellaneous</b>	\$100	\$100	\$100	
S-13	<b>Other Forecasted Revenue</b>	\$0	\$0	\$0	
S-14	<b>Total Revenue</b>	\$282,927	\$185,284	\$230,694	

FY 7/1/18-6/30/19 Laramie County Fire District #4 Board of Directors

EXPENDITURE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$210,500	\$57,500	\$58,000	
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	
S-17	<b>Administration</b>	\$6,608	\$6,750	\$6,750	
S-18	<b>Operations</b>	\$60,900	\$105,434	\$150,594	
S-19	<b>Indirect Costs</b>	\$12,250	\$15,250	\$15,250	
S-20	<b>Total Expenditures</b>	\$290,258	\$184,934	\$230,594	

DEBT SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	

CASH AND INVESTMENTS		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$140,000	\$140,000	\$77,687	
<b>Summary of Reserve Funds</b>					
S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Depreciation Reserve	\$22,908	\$22,908	\$22,908	
S-25	b. Other Reserve	\$0	\$0	\$0	
S-26	c. Emergency Reserve (Cash)	\$22,908	\$22,908	\$22,908	
	<b>Total Reserves (a+b+c)</b>	\$45,816	\$45,816	\$45,816	
S-27	<b>Amount to be added</b>				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	
S-29	b. Other Reserve	\$0	\$0	\$0	
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	
S-31	<b>Subtotal</b>	\$45,816	\$45,816	\$45,816	
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$45,816	\$45,816	\$45,816	

*End of Summary*

Date adopted by Special District \_\_\_\_\_

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

**DISTRICT ADDRESS:** P.O. Box "S"  
Carpenter WY 82054

**DISTRICT PHONE:** 307-649-2400

**PREPARED BY:** Scott Maddison

# Proposed Budget

Laramie County Fire District #4 Board of Directors  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2019 \_\_\_\_\_

## PROPERTY TAXES AND ASSESSMENTS

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
<b>R-1</b>	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$154,227	\$185,184	\$230,594	
R-1.2	Other County Support	\$0	\$0	\$0	

## FORECASTED REVENUE

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
<b>R-2</b>	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) _____				
R-2.5	<b>Total Government Support</b>	\$0	\$0	\$0	\$0
<b>R-3</b>	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments	\$2,600	\$0	\$0	
R-3.4	<b>Total Operating Revenues</b>	\$2,600	\$0	\$0	\$0
<b>R-4</b>	<b>Grants</b>				
R-4.1	Direct Federal Grants	\$0	\$0	\$0	
R-4.2	Federal Grants thru State Agencies	\$0	\$0	\$0	
R-4.3	Grants from State Agencies	\$126,000	\$0		
R-4.4	<b>Total Grants</b>	\$126,000	\$0	\$0	\$0
<b>R-5</b>	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$100	\$100	\$100	
R-5.2	Other: Specify _____	\$0	\$0	\$0	
R-5.3	Other: Additional _____				
R-5.4	<b>Total Miscellaneous</b>	\$100	\$100	\$100	\$100
R-5.5	<b>Total Forecasted Revenue</b>	\$128,700	\$100	\$100	\$100
<b>R-6</b>	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Proposed Budget

Laramie County Fire District #4 Board of Directors

FYE 6/30/2019

**NAME OF DISTRICT/BOARD**

## CAPITAL OUTLAY BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property	\$500	\$500	\$500	
E-1.2	Vehicles	\$146,000	\$13,000	\$13,000	
E-1.3	Office Equipment	\$2,000	\$2,000	\$2,500	
E-1.4	Other (Specify)				
E-1.5	SCBA compressor	\$0	\$0	\$0	
E-1.6	PPE/Radios/Equip.	\$62,000	\$42,000	\$42,000	
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$210,500</b>	<b>\$57,500</b>	<b>\$58,000</b>	<b>\$58,000</b>

## ADMINISTRATION BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	\$0	\$0	\$0	
E-2.2	Secretary	\$0	\$0	\$0	
E-2.3	Clerical	\$0	\$0	\$0	
E-2.4	Other (Specify)				
E-2.5		\$0	\$0	\$0	
E-2.6		\$0	\$0	\$0	
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel	\$358	\$250	\$250	
E-3.2	Mileage	\$0	\$0	\$0	
E-3.3	Other (Specify)				
E-3.4		\$0	\$0	\$0	
E-3.5		\$0	\$0	\$0	
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	\$2,000	\$2,000	\$2,000	
E-4.2	Accounting/Auditing	\$2,000	\$2,000	\$2,000	
E-4.3	Other (Specify)				
E-4.4		\$0	\$0	\$0	
E-4.5		\$0	\$0	\$0	
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$750	\$1,000	\$1,000	
E-5.2	Office equipment, rent & repair	\$1,500	\$1,500	\$1,500	
E-5.3	Education	\$0	\$0	\$0	
E-5.4	Registrations	\$0	\$0	\$0	
E-5.5	Other (Specify)				
E-5.6		\$0	\$0	\$0	
E-5.7		\$0	\$0	\$0	
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	<b>\$6,608</b>	<b>\$6,750</b>	<b>\$6,750</b>	<b>\$6,750</b>

# Proposed Budget

<b>OPERATIONS BUDGET</b>
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		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	\$0	\$0	\$0	
E-7.2	Service Contracts	\$0	\$0	\$0	
E-7.3	Other (Specify)				
E-7.4	Grounds keeping	\$400	\$400	\$400	
E-7.5	Operations and Maintena	\$5,000	\$10,000	\$10,000	
E-7.6					
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	\$0	\$0	\$0	
E-8.2	Other (Specify)				
E-8.3	Meals	\$1,750	\$1,750	\$2,000	
E-8.4	Lodging	\$2,250	\$2,250	\$2,250	
E-8.5					
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Tool repair	\$3,000	\$3,000	\$3,000	
E-9.2	Fuel	\$7,500	\$10,000	\$10,000	
E-9.3	Radio/Purch/repair	\$10,000	\$10,000	\$15,000	
E-9.4	Vehicle Maint.	\$7,000	\$10,000	\$10,000	
E-9.5					
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Pub Ed	\$3,000	\$3,000	\$3,000	
E-10.2	Recruit/Retention	\$2,500	\$2,500	\$2,500	
E-10.3	Training/Awards	\$2,500	\$2,500	\$6,000	
E-10.4	Tools	\$5,000	\$5,000	\$5,000	\$5,000
E-10.5					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1					
E-11.2					
E-11.3					
E-11.4					
E-11.5					
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Utilities	\$9,000	\$10,000	\$12,000	
E-12.2	Uniforms	\$2,000	\$5,000	\$5,000	
E-12.3	Operations and Maintena	\$0	\$30,034	\$64,444	
E-12.4					
E-12.5					
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$60,900</b>	<b>\$105,434</b>	<b>\$150,594</b>	<b>\$150,594</b>

# Proposed Budget

## INDIRECT COSTS BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability		\$1,000	\$1,000	\$1,000	
E-14.2	Buildings and vehicles		\$4,000	\$5,000	\$5,000	
E-14.3	Equipment		\$0	\$0	\$0	
E-14.4	Other (Specify)					
E-14.5	<u>Bond</u>		\$250	\$250	\$250	
E-14.6						
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes		\$0	\$0	\$0	
E-15.2	Workers Compensation		\$3,000	\$5,000	\$5,000	
E-15.3	Unemployment Taxes		\$0	\$0	\$0	
E-15.4	Retirement		\$2,500	\$2,500	\$2,500	
E-15.5	Health Insurance		\$0	\$0	\$0	
E-15.6	Other (Specify)					
E-15.7	<u>Life Insurance</u>		\$1,500	\$1,500	\$1,500	
E-15.8						
E-15.9						
<b>E-16</b>	<b>Depreciation Expenses</b>					
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		<b>\$12,250</b>	<b>\$15,250</b>	<b>\$15,250</b>	<b>\$15,250</b>

## DEBT SERVICE BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal		\$0	\$0	\$0	
D-1.2	Interest		\$0	\$0	\$0	
D-1.3	Fees		\$0	\$0	\$0	
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Proposed Budget

Laramie County Fire District #4 Board of Directors  
**NAME OF DISTRICT/BOARD**

FYE 6/30/2019

## GENERAL FUNDS

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$140,000	\$140,000	\$77,687	
C-1.2	Savings and Investments Account Balance	\$0	\$0	\$0	
C-1.3	General Fund CD Balance	\$0	\$0	\$0	
C-1.4	All Other Funds	\$0	\$0		
C-1.5	Reserves (From Below)	\$45,816	\$45,816	\$45,816	\$45,816
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$185,816</b>	<b>\$185,816</b>	<b>\$123,503</b>	<b>\$123,503</b>
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE	\$0	\$0	\$0	
C-2.2	b. Reserves	\$45,816	\$45,816	\$45,816	\$45,816
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$45,816</b>	<b>\$45,816</b>	<b>\$45,816</b>	<b>\$45,816</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$140,000</b>	<b>\$140,000</b>	<b>\$77,687</b>	<b>\$77,687</b>

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
<b>C-3</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>	\$22,908	\$22,908	\$22,908	\$22,908
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve	\$0	\$0	\$0	
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	<b>SUB-TOTAL</b>	<b>\$22,908</b>	<b>\$22,908</b>	<b>\$22,908</b>	<b>\$22,908</b>
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained in Depreciation Reserve Account	\$22,908	\$22,908	\$22,908	\$22,908

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
<b>C-4</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
<b>C-5</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>	\$22,908	\$22,908	\$22,908	\$22,908
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$22,908</b>	<b>\$22,908</b>	<b>\$22,908</b>	<b>\$22,908</b>
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$22,908	\$22,908	\$22,908	\$22,908
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>